

## BYLAWS OF SARANAC LAKE ARTWORKS

### **Article I: Mission**

Acting as a unifying voice for Saranac Lake area artists and arts-related organizations, Artworks enhances members' abilities to grow as artists, collaborate as a community and succeed as businesses, and ultimately make Saranac Lake the "arts destination" of the Adirondacks.

### **Article 2: Members**

Saranac Lake ArtWorks is made up of artists, galleries, and arts-related organizations, businesses and individuals. Membership is determined by timely payment of annual membership fee as set by ArtWorks.

The purpose is to nurture new and existing artists and arts organizations and businesses and to promote the community of Saranac Lake (including the surrounding communities) through the arts.

There will be 3 levels of Membership in ArtWorks:

- **Professional:** an artist (or organization) that actively exhibits; has tangible evidence of art-related accomplishments (such as a web site or gallery); seriously pursues one's "art"; has developed skills in chosen media.
- **Supporting:** an individual (or organization) that wishes to show support of the arts in Saranac Lake by making a contribution to ArtWorks.
- **Business Sponsors:** any business that wishes to be an active, strong supporter of the arts by making an annual donation to be used to support the main events sponsored by ArtWorks.

Membership benefits include but are not be limited to the following:

- A Professional member will be featured on the ArtWorks web site with an individual listing that includes an image, brief summary, contact info and link to one's web site; efforts will be made to include members in advertising and publicity opportunities; member exhibits, workshops and classes will be promoted on the ArtWorks web site and in email announcements (if submitted in a timely manner); members will be informed of exhibit opportunities; and will be included on the ArtWorks email list.
- A supporting member will be listed on the Supporting Members page and will be on the ArtWorks email list.
- A Business Sponsor will be featured on the Business Sponsor page of the ArtWorks web site and, when appropriate, in print and online event materials.

### **Article 3: Executive Board**

The Executive Board will consist of the President, Vice-President, Secretary, Treasurer, Membership Chair and Past President. The Board will conduct business and make decisions for the organization. President and Vice-President will be elected by the membership at the annual meeting. The other offices will be filled by appointment.

- President: run meetings, represent the organization at events; 1 year term, may serve no more than 2 consecutive terms.
- Vice-President: perform the duties of the president when absent; 1 year terms, may serve no more than 2 consecutive terms.
- Secretary: develops agendas, keeps notes at meetings and handles correspondence.
- Treasurer: manage the finances of the organization and present an annual financial report at the membership meeting.
- Membership Chair: maintain the annual membership list and conduct activities related to membership recruitment and renewals, etc.
- Past President: non-voting, advisory member of board

Removal of Board members: a consensus of the entire remaining board is required to remove a board member.

Resignations: a letter of resignation must be submitted; the Board may choose to appoint someone to fill the role of a member that has resigned, or leave it vacant until the next election.

### **Article 4: Meetings & Elections**

The Executive Board shall meet monthly, the 2nd Tuesday, for the purpose of handling organization business and making decisions. All members are welcome to and encouraged to attend. A slate of officers should be prepared by Oct 1 and presented to the membership prior to the Annual Membership Meeting, which will be held in November for the purpose of electing officers. Additional meetings may be called by the Executive Board as needed.

### **Article 5: Committees**

The Executive Board shall form ad hoc Committees as needed to handle specific projects or activities. Committees shall report to the Executive Board at the monthly meetings.

- Membership
- Marketing
- Events

- Publicity
- Web Site

#### **Article 6:** Amendments

Any amendment to these bylaws requires a majority vote of the members in attendance at an annual meeting.

Date Bylaws approved: May 14, 2013

Source: [www.OneStreet.org](http://www.OneStreet.org)